

Minutes of the meeting of Hay Town Council held in the Council Chamber at 7.00 pm on 7th October 2013

Present:

CLlr R Golesworthy (RG) CLlr N Birch(NB), CLlr S Like (SL)
CLlr P Lloyd (PL) CLlr A Powell(AP) CLlr E Spencer (ES)
CLlr F Howard (FH) CLlr D Gittins(DG)
County & Town CLlr G Ratcliffe(GR)

Apologies: none

In Attendance: Nigel Lewis, Clerk to the Council

641. Declarations of Interest

FH – HADSCA, Cheesemarket, Hay CP School
GR – Warren Close, PCC,
SL - none
RWG – HADSCA, Royal British Legion, Hay CP School, Dial-a-Ride, The Warren
ES – WI, 1st Hay Scout Group, Jolly Tots, Stay & Play, Hay Together, Dial-a-ride, Hay Food Bank – Community Cupboard, MAD Grp & Peace by Piece Festival.
AP – none
NB – none
PL - Director of Hay on Wye Community Enterprise CIC, (Cheese Market Project), Director & Trustee of Hay2Timbuktu, Member Medics4Timbuktu, Member Hay on Wye Parochial Church Council
DG - none

642. Questions from the Public

(1) Concern was expressed about earthworks taking place at Hay Booksellers, Gipsy Castle Lane and was the Council aware whether a planning application had been made. It was confirmed that Hay Town Council had not been consulted. GR to contact the relevant officer at Powys CC to establish whether a planning application had been submitted and approved.

(2) the Council were asked what was the position regarding a 2nd complaint submitted relating to the eligibility of a Town Councillor. RWG advised that the complaint was being looked at under the council's complaints procedure.

(3) it was pointed out that parts of Hay Town Fishing were overgrown and unfishable. RWG to liaise with Mr Jeff Morgan on this matter.

643. Affordable Housing

It was generally considered that the document produced by the Affordable Housing group was very good and the Council asked if representatives present would convey the Council's thanks to all members of the Group. Liz Meres and Susie Abson(Rural Housing Enabler South Powys) sent their apologies as they were unable to attend the meeting.

It was reported that the demolition of the Community Centre had now been postponed.

Tim Organ asked if the Council would endorse the following recommendations and if agreed, advise Powys CC accordingly:-

(1) the proposals on the Community Centre site, Oxford Road, including the construction of a small Community Centre.

(2) the small housing scheme at the end of Gipsy Castle Lane, adjacent to Warren Close, creating 4 self build affordable houses with a view to selling to young people in accordance with Section 106 of the Planning Act.

GR declared an interest in the Warren Close proposal.

RWG declared an interest, being a trustee of HADSCA.

(1) Community Centre Site : proposed AP, seconded by NB and agreed that this be endorsed.

(2)Warren Close Site: proposed ES, seconded by FH and agreed(GR abstained) that this be endorsed.

(3) It was also proposed by FH and seconded by GR that the Affordable Housing Group be asked to undertake studies.

It was agreed that the Town Council write to the BBNP and Powys CC enclosing a copy of the report and advising them both that the Town Council endorse the above proposals.

644. Minutes of the Meetings

(a) Meeting dated 27th August 2013

The minutes of the meeting held on 27th August 2013 were agreed and signed as a correct record subject to the following:-

GR left before item 611 not where stated.

(b) Meeting dated 2nd September 2013

The minutes of the meeting held on 2nd September 2013 were agreed and signed as a correct record.

(c) Meeting dated 17th September 2013

The minutes of the meeting held on 17th September 2013 were agreed and signed as a correct record.

645. Matters Arising from minutes dated 2nd September

- (a) Dog Fouling – ES advised that a meeting is arranged with Brian Price for 18th October pm to progress the matter
- (b) Hay Welcome Sign – GR to progress.
- (c) Meeting with Dr O'Reilly – NL advised that Dr O'Reilly had not responded to agree the notes of the meeting. It was agreed that the notes be circulated to Councillors if a response is not received by the November meeting.
- (d) Electricity Contract – NL advised that he had managed to negotiate a small reduction in the unit rates with the existing Company but it still meant that the rates would increase by more than 20%
- (e) Clerks Annual assessment – GR to arrange in next two weeks.
- (f) PAVO Volunteer Services – ES advised that the Town council do not meet the eligibility criteria. There are three organisations in the town that do, Dial-a-Ride, Hay Together and Hay Community Cupboard. Hay Together are currently investigating whether they would be able to take this on in the short term.
- (g) Rural Policing Consultation - Copies of the forms were handed to each Councillor. Completed forms to be returned to AP to collate a response from the Town Council.
- (h) Councillor Vacancies – NL advised that the vacancies are currently being advertised. ES handed in a copy of a letter requesting an election, that she had sent to Powys CC. GR requested, that in view of the election costs, that anyone else who was considering resigning, do so without delay.

646. Sub Committees

(a) Finance – not met since previous meeting.

(b) Fishing & Estates –

(1) Minutes of Meeting dated 26th September 2013

The minutes of the meeting held on 26th September 2013 had been previously circulated.

Recommendations

FE82 – Land Registration

It was agreed that AP and DG lead on this with a view to responding by 21st October 2013.

FE84 – Woodland Management

It was agreed that:-

- (1) that AP liaise with Gareth Ellis to formally start the Group on the terms as outlined above.
- (2) that any Town Council woodland that they are asked to look after would be under the direct management and direction of the Fishing & Estates sub-Committee.
- (3) that a letter of thanks be sent to Ros for the baskets.
- (4) that the £25 be donated to the Woodland Management Group to help with set up costs.

FE86. Dove/Pigeon Problem

It was agreed that NL contact Environmental Health.

FE87. Pedestrian rails at Tanners Arms

Agreed NL to contact Powys CC.

FE88. Oxford Road Bus Shelter

It was agreed that SL investigate costs of carrying out repairs.

FE89. Curb Height Caemawr Lane

GR advised that Powys CC are aware of this, but there is an ongoing issue regarding the ownership of the land. Agreed that NL contact Powys CC.

FE90. Fly posters in BT Telephone Kiosks

It was agreed that NL contact BT.

It was also decided that if sub-Committees agreed an action to progress an issue that had been identified that they be authorised to proceed without waiting for Full Council approval.

FE92 Land below Millbank

It was agreed that the residents of Millbank be advised that they can manage the bank immediately below Millbank but that they are not allowed to touch the specimen trees that have been planted.

FE93 Powys Community Nectar Scheme

It was agreed that NL contact Powys CC for a registration pack.

(2) Woodland Management meeting

Next meeting scheduled for tomorrow night(8th) at 7pm.

(c) Town Events – no meeting held

(1) Christmas Party

A meeting to discuss this to be arranged within the next week. It was agreed that the sub- Committee be given authority to arrange a venue.

(d) Recycling Fund – no meeting held

(e) Council Offices

(1) Council Offices Lease – NL advised that no reply had been received from Powys CC regarding a request for a meeting. Agreed NL to contact Powys CC.

(2) Office Vacancy – NL advised that he had received 2 enquiries, one of whom had advised that they will give a definite answer by mid October.

(f) Communications

(1) meeting to discuss Changes to Process– no meeting held. In view of the current vacancies, it was identified that there were insufficient members on this sub-Ctee to hold meetings. It was agreed that a meeting be scheduled and any councillors available be asked to attend.

(2) Article in Wye Local – ES volunteered to write the next article. Items to be included : Senior Citizens Christmas Party, Affordable Housing, Remembrance Sunday Service.

647. Police Update

No report received.

Temporary Inspector Matt Scrase who had sent his apologies as he was unable to attend this meeting will now attend the November meeting. PCSO Legg is moving to Crickhowell and PCSO Scott(?) has been appointed as his replacement.

648. Two Towns One World Project/Twinning

(a) Visitors from Timbuktu

RWG advised that 5 midwives and teachers from Timbuktu visited Hay last week. He considered that it had been well organised, successful visit with a very full schedule. He drew attention to the celebration event at Hay Castle and thanked ES for helping with Town Council reception.

(b) TTOW project

RWG advised that the project is making good progress under the direction of Sandra Skinner. He reminded councillors of the launch of the TTOW Tourist Trail next Saturday and the forthcoming event at The Globe.

649. BBNP LDP Meeting – 16th October

It was agreed that there should be an agenda and a Chair appointed for the meeting. The agenda to include the main points raised in the Town Council's letter to the LDP Programme officer. NL to forward request to BBNP.

It was agreed that the meeting should be advertised via the school newsletter and posters(FH to organise).

650. New School Consultation

NL advised that Sarah Jowett, Powys CC, had asked for clarification on points made in the Town council's letter expressing concern about the suitability of the community and Town Council space allocated in the school. It was agreed that NL should respond and it was proposed by ES, seconded by FH that a copy of the Affordable Housing report should also be forwarded. It was proposed by FH, seconded by DG and agreed that the TC should produce a business plan demonstrating the case for the TC taking over the Council Offices on a long term basis. FH agreed to undertake this.

651. Provision of Toilet facilities

NL advised that a letters had been sent to County Cllr Barry Thomas and Kirsty and Roger Williams, as agreed at the meeting on 17th September. Replies had not yet been received.

NL also read out a letter that had been received from the Mayor of Llandrindod Town Council in which he asked for the Town's Council view regarding Powys CC and the way that it has conducted the proposed closure of the toilets. The letter asked for a response to 5 questions.

GR declared an interest and left the room.

It was agreed that the Council respond to the Mayor of Llandrindod's letter and the following responses were agreed :-

Q1 – unable to respond at this stage.

Q2 – No.

Q3 – No(Vote No 5, Yes 0, 3 Abst) .

Q4 - No (Vote Yes 0, No 5, 3 Abst)

Q5 - No (vote Yes 2, No 6, Abst 0).

652. Play Area

(a) ROSPA Inspection

RWG advised that he and AP had carried out an inspection of the risks identified and carried out repairs that they could. All low risks had been noted for monitoring and he advised that one of the benches should be removed.

(b) AP reported that he had inspected the Play Area this month and there were no new issues to report.

PL concerned that the play area is being used by individuals who are too old/big for its design.

653. 2012/13 Audited Accounts

The 2012/13 audited accounts were approved and recommendation regarding initialling each page of the minutes was noted.

654. Request for Financial assistance – Hay Luncheon Club

It was agreed that the Luncheon Club be advised to consider applying for a Recycling Grant.

655. Powys Armed Forces Covenant

NL explained what this involved. It was agreed that FH show the document to Hayley Davies.

656. Green Nudge Survey – Final report

It was agreed that Mr Davies be asked if he will meet with the F&E sub-Committee to discuss further.

657. Report of the Clerk / Responsible Financial officer

i. Correspondence

a.	Powys CC	Commercial Waste Recycling Permit
b.	Welsh Government	Acknowledgement of Glastir application
c.	High Ground Maintenance	Inv for Grasscutting - Aug 2013
d.	Nadine Lister	Brecon & Radnor CHC Annual report
e.	Brian Morgan, Clyro Community Council	Yellow Lines
f.	K Branagan	Meeting 2nd September
g.	Dyfed Powys Police	Rural Policing Consultation
h.	Maggie Sims	BMA Cymraeg
i.	One Voice Wales	Expert Grp on LG Diversity - Call for Evidence
j.	Zurich Municipal	Insurance Policy & Schedule for 2013/14
k.	Hay & Dist Community Support	Notification of Closure 30th September 2013
l.	Cyfanfyd	Invoice 13/184 - re extension to the project payment 2
m.	Barclays	Bank statement - Project Account
n.	LR Bowen	Invoice for fencing at The Gliss
o.	T Caine, Powys CC	Car Parking consultation
p.	One Voice Wales	Appt of Independent member to National Delivery Grp
q.	Helen Wilson - BBNP LDP	Transport documentation - Land adjacent to Gipsy Castle Lane
r.	Joanne Nelson, Electoral Commission	Eligibility for Office
s.	Clerk & Councils Direct	September 2013 Magazine

t.	Glasdon Direct S Abson, Rural Housing Enabler, Powys CC	Special Offers - Bins, Seating, Notice Boards
u.	Roger Williams & Kirsty Williams	Offer to attend Meeting
v.	BBNP	Transfer of Public Conveniences to the Community
w.	BBNP	Agenda Item - Planning Ctee 10th September - 21 Caepound
x.	D Morgan, One Voice Wales	Eligibility for Office
y.	W Richards, Powys CC	Website Grant
z.	Cllr G Ratcliffe	Notification of Powys Teaching Health Board AGM
aa.	Brecon Community Health Council	Agenda for meeting 16th September and Minutes
ab.	Black Mountains Lions Club	Invitation to Mayor to attend Bonfire Night
ac.	Maggie Sims	Report re Transfer of Stroke Services
ad.	Hay Together	Invite to the Opening of The Hub
ae.	Cllr G Ratcliffe	BBC news link - Newtown Council offices
af.	BOSS	Inv 17417 - Ink & paper
ag.	K Branagan	Complaint - Eligibility for Office
ah.	Lynda Like	Vacant Office in Council building
ai.	Powys CC	Community Nectar Scheme
aj.	T Kiddle, Hay Luncheon Club	Request for Financial Support
ak.	Hafan Cymru	Newsletter - Issue 5
al.	Boundary Commission for Wales	Electoral Review Programme
am.	County Cllr Ratcliffe	Copy letter to Cllr Like re Toilet Provision
an.	Janet Robinson	Concerns regarding Town Council meetings
ao.	Cllr S Campbell-Felgate	Resignation
ap.	Cllr R Muirhead	Resignation
aq.	Ms D Lewis	Comments regarding proposed development near The Meadows
ar.	BBNP	Open Meeting to discuss allocated sites
as.	St Davids Hospice	Invitation to AGM
at.	BBNP	Planning Permission - 13/09786/LBC - Wheatsheaf Inn
au.	BBNP	Planning Permission - 13/09819/FUL - 21 Caepound
av.	Cllr E Spencer	Copy e-mail requesting candidates and election re Council vacancies
aw.	K Branagan	Acknowledgement of receipt of complaints procedure
ax.	BBNP	Link to Agenda for meeting 30th September
ay.	Louise Davies	Film Quote - The Globe
az.	BBNP	Invitation to Liason Meeting - 27th November – RWG to attend
ba.	Mrs J Madeley	Complaint re Service by PSM Outdoors
bb.	Sarah Jowett, Powys CC	Concerns re New School
bc.	Land Registry	The Gliss
bd.	Ombudsman	Code of Conduct Complaint
be.	Barclays	Bank charges
bf.	Visit Herefordshire	Flavours of Herefordshire Festival
bg.	Mid & W Wales Fire & Rescue Auth	Consultation on the 2014/15 Improvement Plan
bh.	Powys CC	ROSPA Playground Inspection Report
bi.	UKSM Ltd	PAT Testing Service
bj.	Powys CC	Guidance re Filling Casual vacancies in the office of Councillors
bk.	BBNP	Open Meeting to discuss allocated sites
bl.	PAVO	Request for Trustee nominations – no-one interested/available
bm.	Louise Davies	TTOW - Invoice for 1st stage of consultancy work
bn.	K Branagan	Complaint - Decision re Eligibility for Office
bo.	Glasbury Community Council	Closure of Toilets
bp.	Presteigne & Norton Town Council	Copy letter to Glasbury CC re closure of toilets
bq.	Wales government	Consultation - The Public Services Workshop
br.	High Ground Maintenance	Inv for Grasscutting - Sept 2013
bs.	R Golesworthy	Expenses re Malian Visit
bt.	Mayor, Llandrindod Wells TC	Closure of Toilets etc
bu.	Louise Davies	TTOW - Invoice for cost of event

bv.	BDO LLP	Audit for yr ended 31st March 2013
bw.	Festive Lighting	Inv 11797 - Christmas Lights
bx.	Hay & District Bowling Club	Letter of thanks re grant
by.	Powys CC	Acknowledgement of comments re Primary School
bz.	Barclays	Bank statements - Main, offices & Interest a/cs
ca.	Prism	Offer of IT managed Service
cb.	BBNP	Planning Application - 13/10024/LBC - Mortimer House
cc.	Mrs J Madeley	Acknowledgement of response
cd.	BBNP	Agenda for BBNP Local Access Forum meeting 9th October
ce.	Wales government	Draft Report - Independent Remuneration Panel
cf.	Ceri Davies	Green Nudge Survey - Litter - Final report

ii. Balances as at 02/09/13

Current Account: £15265.73 High Interest Account: £9,724.88

Council Offices Account: £15661.18 Project Account: £49929.41

Schedule of Cheques Issued/to be Issued

Period 3rd September 2013 - 7th October 2013

Date	Cheque Number	Payee	Details	Sub- total £	Amount £
Main Account - Cheques Issued					
12/09/2013	102575	LR Bowen	Fencing - The Gliss		1603.20
12/09/2013	102576	Zurich Municipal	Insurance 2013/14		998.69
17/09/2013	102577	Hay & Dist Bowling Club	Recycling Grant		500.00
Main Account - Cheques to be Issued					
07/10/2013	102578	R Golesworthy	Expenses re Malian Reception		91.70
07/10/2013	102579	BDO LLP	Audit of Annual Return 2012/13		690.00
07/10/2013	102580	Festive Lighting	Inv 11797 Christmas Lights		2364.00
07/10/2013	102581	BOSS	Inv 17417 - Ink & Paper		80.58
07/10/2013	102582	M Budd	Sept Sal		143.11
07/10/2013		N Lewis	Sept Sal	1356.64	
07/10/2013	102583	N Lewis	Sept Exp	7.50	1364.14
07/10/2013	102584	G Tofarides	Sept Sal		50.10
07/10/2013	102585	HMRC	PAYE July - September 2013		1487.68
For information - Standing Orders/Direct Debits					
05/09/2013	Dir	Barclays	Charges 15/7/13 - 12/8/13		12.22
07/09/2013	SO	M Eager	Tidy Recycling Area		50.00
26/09/2013	SO	High Ground	Grass Cutting -Sept		243.07
			TOTAL		9435.42
Council Offices Account - Cheques Issued					
Council Offices Account - to be Issued					

For information - Standing Orders/Direct Debits

05/09/2013	Dir	Barclays	Charges 15/7/13 - 12/8/13		8.69
21/09/2013	DD	Powys CC	Rates - Council Offices		636.00
21/09/2013	DD	Powys CC	Rates - Annexe		172.00
			TOTAL		816.69
Project Account - Cheques Issued					
Project Account - to be Issued					
07/10/2013	100041	Louise Davies	Inv HTC0901 - 25% of fee		2093.75
07/10/2013	100042	Louise Davies	Expenses re Event at Hay Castle		479.04
For information - Standing Orders/Direct Debits					
05/09/2013	Dir	Barclays	Charges 15/7/13 - 12/8/13		9.74
			TOTAL		2582.53

iii. Traffic Incident at Belmont Road

NL advised that a Hay resident had visited the offices today to report on an incident that occurred at the top of Belmont Road on the previous Saturday where he was hit by the wing mirror of a vehicle while he was walking on the pavement. He advised that vehicles travel far too fast along this road and he asked whether the Town Council could take the matter up with the appropriate Department to see if measures could be put in place to slow vehicles down.

It was agreed that the Council would contact the Community Safety partnership and Powys Highways Dept highlighting the incident and requesting that measures could be put in place to try and reduce the speed that vehicles travel along this stretch of road.

iv. Chamber of Commerce – Use of Chamber

The Chamber of Commerce have requested use of the Chamber on Wednesday 6th November to talk to pupils from Leintwardine School who are on an Educational visit to Hay.

It was agreed that there would be no charge for this booking.

658. Report from County Councillor

GR advised that

- (a) The graffiti under the bridge had been removed
- (b) The meeting with Stagecoach had gone very well. There would be an amended timetable and the bus access points on Brecon road were to be looked at.
- (c) Polling Station in Hay – there would need to be a new polling station

in Hay but this would be considered following a a consultation that it is take place regarding polling stations throughout Powys.

- (d) He had attended the garden awards and Cheryl davies had been awarded the best vegetable garden in Breconshire and also Powys.

659. Report from the Chairman

RWG advised that last month he had attended the TTOW event at Hay Castle together the Council reception for the Malians who gave the Town Council gifts of 2 spoons and a key ring.

Also RWG pointed out the picture on the Chamber wall which had been given to the Town Council by Sonia Hammond in memory of Roger.

660 . Reports from representatives

- a. Hay Tourism Group** – It was agreed that in future DG represent the Council on this group.
- b. Hay Together** – there had been a successful launch of the office at Hay Castle. The next meeting is scheduled for mid November.
- c. Community Support** – nothing to report
- d. Gwynne’s Almshouses** – no meeting
- e. Dial-a-ride** – AGM held today, finances sound. A donation of £20,000 had been received from Dr A Rice towards a new minibus.
- f. Hay Youth Club** – not moving until the end of December. There are issues regarding furnishing the bungalow.
- g. Hay School Governors** – Preparing now for re-inspection.
- h. Community Centre Committee** – nothing to report.
- i. Gwernyfed Sports Centre** – nothing to report.
- j. One Voice Wales** – DG to attend future meetings
- k. Health Focus Group** – a Dementia café has been launched in Cusop Hall. Trish Richardson working to get Hay as a Dementia supportive community. It was agreed that any training in dealing with people with dementia would be beneficial.
- l. Cheesemarket** – Listed Building consent has been given. A £10,000 donation has been received. 5 companies have tendered for the restoration work, which is planned to be completed by April 2014.

661. Planning

(a) Urgent Mayor and Deputy Mayor Authorisations - none

(b) Planning Application for Comment

- (i) 13/100024/LBC - Mortimer House , 19 Castle Street - rooflight - *agreed No Objection*

662. Motion to Exclude Members of the Public and Press

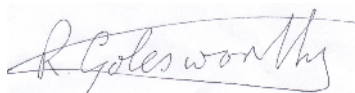
It was agreed to approve a motion under Section 1(2) Public Bodies (Admission to Meetings) Act 1960: "Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest."

663. Date of Next Meeting

Monday 4th November 2013, at 7pm.

There being no further business, the meeting closed at 10:45pm.

Signed



Date 4th November 2013