Minutes of the meeting of Hay Town Council held in the Council Chamber at 7.00 pm on 7th October 2013

Present:

Cllr R Golesworthy (RG) Cllr N Birch(NB), Cllr S Like (SL)  
Cllr P Lloyd (PL) Cllr A Powell(AP) Cllr E Spencer (ES)  
Cllr F Howard (FH) Cllr D Gittins(DG)  
County & Town Cllr G Ratcliffe(GR)  

Apologies: none  

In Attendance:  
Nigel Lewis, Clerk to the Council  

641. Declarations of Interest  

FH – HADSCA, Cheesemarket, Hay CP School  
GR – Warren Close, PCC,  
SL - none  
AP – none  
NB – none  
PL - Director of Hay on Wye Community Enterprise CIC, (Cheese Market Project), Director & Trustee of Hay2Timbuktu, Member Medics4Timbuktu, Member Hay on Wye Parochial Church Council  
DG - none  

642. Questions from the Public  

(1) Concern was expressed about earthworks taking place at Hay Booksellers, Gipsy Castle Lane and was the Council aware whether a planning application had been made. It was confirmed that Hay Town Council had not been consulted. GR to contact the relevant officer at Powys CC to establish whether a planning application had been submitted and approved.  

(2) the Council were asked what was the position regarding a 2nd complaint submitted relating to the eligibility of a Town Councillor. RWG advised that the complaint was being looked at under the council’s complaints procedure.  

(3) it was pointed out that parts of Hay Town Fishing were overgrown and unfishable. RWG to liaise with Mr Jeff Morgan on this matter.
643. Affordable Housing
It was generally considered that the document produced by the Affordable Housing group was very good and the Council asked if representatives present would convey the Council’s thanks to all members of the Group. Liz Meres and Susie Abson (Rural Housing Enabler South Powys) sent their apologies as they were unable to attend the meeting.

It was reported that the demolition of the Community Centre had now been postponed.

Tim Organ asked if the Council would endorse the following recommendations and if agreed, advise Powys CC accordingly:

1. the proposals on the Community Centre site, Oxford Road, including the construction of a small Community Centre.
2. the small housing scheme at the end of Gipsy Castle Lane, adjacent to Warren Close, creating 4 self build affordable houses with a view to selling to young people in accordance with Section 106 of the Planning Act.

GR declared an interest in the Warren Close proposal.

RWG declared an interest, being a trustee of HADSCA.

1. Community Centre Site : proposed AP, seconded by NB and agreed that this be endorsed.
2. Warren Close Site: proposed ES, seconded by FH and agreed (GR abstained) that this be endorsed.
3. It was also proposed by FH and seconded by GR that the Affordable Housing Group be asked to undertake studies.

It was agreed that the Town Council write to the BBNP and Powys CC enclosing a copy of the report and advising them both that the Town Council endorse the above proposals.

644. Minutes of the Meetings
(a) Meeting dated 27th August 2013
The minutes of the meeting held on 27th August 2013 were agreed and signed as a correct record subject to the following:
GR left before item 611 not where stated.

(b) Meeting dated 2nd September 2013
The minutes of the meeting held on 2nd September 2013 were agreed and signed as a correct record.

(c) Meeting dated 17th September 2013
The minutes of the meeting held on 17th September 2013 were agreed and signed as a correct record.
645. Matters Arising from minutes dated 2nd September
(a) Dog Fouling – ES advised that a meeting is arranged with Brian Price for 18th October pm to progress the matter
(b) Hay Welcome Sign – GR to progress.
(c) Meeting with Dr O’Reilly – NL advised that Dr O’Reilly had not responded to agree the notes of the meeting. It was agreed that the notes be circulated to Councillors if a response is not received by the November meeting.
(d) Electricity Contract – NL advised that he had managed to negotiate a small reduction in the unit rates with the existing Company but it still meant that the rates would increase by more than 20%
(e) Clerks Annual assessment – GR to arrange in next two weeks.
(f) PAVO Volunteer Services – ES advised that the Town council do not meet the eligibility criteria. There are three organisations in the town that do, Dial-a-Ride, Hay Together and Hay Community Cupboard. Hay Together are currently investigating whether they would be able to take this on in the short term.
(g) Rural Policing Consultation - Copies of the forms were handed to each Councillor. Completed forms to be returned to AP to collate a response from the Town Council.
(h) Councillor Vacancies – NL advised that the vacancies are currently being advertised. ES handed in a copy of a letter requesting an election, that she had sent to Powys CC. GR requested, that in view of the election costs, that anyone else who was considering resigning, do so without delay.

646. Sub Committees

(a) Finance – not met since previous meeting.

(b) Fishing & Estates –
(1) Minutes of Meeting dated 26th September 2013
The minutes of the meeting held on 26th September 2013 had been previously circulated.

Recommendations
FE82 – Land Registration
It was agreed that AP and DG lead on this with a view to responding by 21st October 2013.
FE84 – Woodland Management
It was agreed that:
(1) that AP liaise with Gareth Ellis to formally start the Group on the terms as outlined above.
(2) that any Town Council woodland that they are asked to look after would be under the direct management and direction of the Fishing & Estates sub-Committee.
(3) that a letter of thanks be sent to Ros for the baskets.
(4) that the £25 be donated to the Woodland Management Group to help with set up costs.
FE86. Dove/Pigeon Problem
It was agreed that NL contact Environmental Health.
FE87. Pedestrian rails at Tanners Arms
Agreed NL to contact Powys CC.
FE88. Oxford Road Bus Shelter
It was agreed that SL investigate costs of carrying out repairs.
FE89. Curb Height Caemawr Lane
GR advised that Powys CC are aware of this, but there is an ongoing issue regarding the ownership of the land. Agreed that NL contact Powys CC.

FE90. Fly posters in BT Telephone Kiosks
It was agreed that NL contact BT.
It was also decided that if sub-Committees agreed an action to progress an issue that had been identified that they be authorised to proceed without waiting for Full Council approval.

FE92 Land below Millbank
It was agreed that the residents of Millbank be advised that they can manage the bank immediately below Millbank but that they are not allowed to touch the specimen trees that have been planted.

FE93 Powys Community Nectar Scheme
It was agreed that NL contact Powys CC for a registration pack.

(2) Woodland Management meeting
Next meeting scheduled for tomorrow night (8th) at 7pm.

(c) Town Events – no meeting held
(1) Christmas Party
A meeting to discuss this to be arranged within the next week. It was agreed that the sub-Committee be given authority to arrange a venue.

(d) Recycling Fund – no meeting held

(e) Council Offices
(1) Council Offices Lease – NL advised that no reply had been received from Powys CC regarding a request for a meeting. Agreed NL to contact Powys CC.
(2) Office Vacancy – NL advised that he had received 2 enquiries, one of whom had advised that they will give a definite answer by mid October.

(f) Communications
(1) meeting to discuss Changes to Process – no meeting held. In view of the current vacancies, it was identified that there were insufficient members on this sub-Ctee to hold meetings. It was agreed that a meeting be scheduled and any councillors available be asked to attend.
(2) Article in Wye Local – ES volunteered to write the next article. Items to be included: Senior Citizens Christmas Party, Affordable Housing, Remembrance Sunday Service.

647. Police Update
No report received.
Temporary Inspector Matt Scrase who had sent his apologies as he was unable to attend this meeting will now attend the November meeting. PCSO Legg is moving to Crickhowell and PCSO Scott (?) has been appointed as his replacement.
648. **Two Towns One World Project/Twinning**  
(a) **Visitors from Timbuktu**  
RWG advised that 5 midwives and teachers from Timbuktu visited Hay last week. He considered that it had been well organised, successful visit with a very full schedule. He drew attention to the celebration event at Hay Castle and thanked ES for helping with Town Council reception.

(b) **TTOW project**  
RWG advised that the project is making good progress under the direction of Sandra Skinner. He reminded councillors of the launch of the TTOW Tourist Trail next Saturday and the forthcoming event at The Globe.

649. **BBNP LDP Meeting – 16th October**  
It was agreed that there should be an agenda and a Chair appointed for the meeting. The agenda to include the main points raised in the Town Council’s letter to the LDP Programme officer. NL to forward request to BBNP.  
It was agreed that the meeting should be advertised via the school newsletter and posters (FH to organise).

650. **New School Consultation**  
NL advised that Sarah Jowett, Powys CC, had asked for clarification on points made in the Town council’s letter expressing concern about the suitability of the community and Town Council space allocated in the school.  
It was agreed that NL should respond and it was proposed by ES, seconded by FH that a copy of the Affordable Housing report should also be forwarded.  
It was proposed by FH, seconded by DG and agreed that the TC should produce a business plan demonstrating the case for the TC taking over the Council Offices on a long term basis. FH agreed to undertake this.

651. **Provision of Toilet facilities**  
NL advised that a letters had been sent to County Cllr Barry Thomas and Kirsty and Roger Williams, as agreed at the meeting on 17th September. Replies had not yet been received.  
NL also read out a letter that had been received from the Mayor of Llandrindod Town Council in which he asked for the Town’s Council view regarding Powys CC and the way that it has conducted the proposed closure of the toilets. The letter asked for a response to 5 questions.  
GR declared an interest and left the room.  
It was agreed that the Council respond to the Mayor of Llandrindod’s letter and the following responses were agreed :-  
Q1 – unable to respond at this stage.  
Q2 – No.  
Q3 – No (Vote No 5, Yes 0, 3 Abst).  
Q4 - No (Vote Yes 0, No 5, 3 Abst)  
Q5 - No (vote Yes 2, No 6, Abst 0).
652. Play Area
(a) ROSPA Inspection
RWG advised that he and AP had carried out an inspection of the risks identified and carried out repairs that they could. All low risks had been noted for monitoring and he advised that one of the benches should be removed.
(b) AP reported that he had inspected the Play Area this month and there were no new issues to report.
PL concerned that the play area is being used by individuals who are too old/big for its design.

653. 2012/13 Audited Accounts
The 2012/13 audited accounts were approved and recommendation regarding initiallling each page of the minutes was noted.

654. Request for Financial assistance – Hay Luncheon Club
It was agreed that the Luncheon Club be advised to consider applying for a Recycling Grant.

655. Powys Armed Forces Covenant
NL explained what this involved. It was agreed that FH show the document to Hayley Davies.

656. Green Nudge Survey – Final report
It was agreed that Mr Davies be asked if he will meet with the F&E sub-Committee to discuss further.

657. Report of the Clerk / Responsible Financial officer
i. Correspondence

a. Powys CC
b. Welsh Government
c. High Ground Maintenance
d. Nadine Lister
e. Brian Morgan, Clyro Community Council
f. K Branagan
g. Dyfed Powys Police
h. Maggie Sims
i. One Voice Wales
j. Zurich Municipal
k. Hay & Dist Community Support
l. Cyfanfyd
m. Barclays
n. LR Bowen
o. T Caine, Powys CC
p. One Voice Wales
q. Helen Wilson - BBNP LDP
r. Joanne Nelson, Electoral Commission
s. Clerk & Councils Direct

Commercial Waste Recycling Permit
Acknowledgement of Glastir application
Inv for Grasscutting - Aug 2013
Brecon & Radnor CHC Annual report
Yellow Lines
Meeting 2nd September
Rural Policing Consultation
BMA Cymraeg
Expert Grp on LG Diversity - Call for Evidence
Insurance Policy & Schedule for 2013/14
Notification of Closure 30th September 2013
Invoice 13/184 - re extension to the project payment 2
Bank statement - Project Account
Invoice for fencing at The Gliss
Car Parking consultation
Appt of Independent member to National Delivery Grp
Transport documentation - Land adjacent to Gipsy Castle Lane
Eligibility for Office
September 2013 Magazine

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t. Glasdon Direct
s. S Abson, Rural Housing Enabler, Powys

u. CC
v. Roger Williams & Kirsty Williams
w. BBNP
x. D Morgan, One Voice Wales
y. W Richards, Powys CC
z. Cllr G Ratcliffe

aa. Brecon Community Health Council
ab. Black Mountains Lions Club
ac. Maggie Sims
ad. Hay Together
ae. Cllr G Ratcliffe
af. BOSS
ag. K Branagan
ah. Lynda Like
ai. Powys CC
aj. T Kiddle, Hay Luncheon Club
ak. Hafan Cymru
al. Boundary Commission for Wales
am. County Cllr Ratcliffe
an. Janet Robinson
ao. Cllr S Campbell-Felgate
ap. Cllr R Muirhead
aq. Ms D Lewis
ar. BBNP
as. St Davids Hospice
at. BBNP
au. BBNP
av. Cllr E Spencer
aw. K Branagan
ax. BBNP
ay. Louise Davies
az. BBNP

ba. Mrs J Madeley
bb. Sarah Jowett, Powys CC
bc. Land Registry
bd. Ombudsman
be. Barclays
bf. Visit Herefordshire
bg. Mid & W Wales Fire & Rescue Auth
bh. Powys CC
bi. UKSM Ltd
bj. Powys CC
bk. BBNP
bl. PAVO
bm. Louise Davies
bn. K Branagan
bo. Glasbury Community Council
bp. Presteigne & Norton Town Council
bq. Wales government
br. High Ground Maintenance
bs. R Golesworthy
bt. Mayor, Llandrindod Wells TC
bu. Louise Davies

Special Offers - Bins, Seating, Notice Boards
Offer to attend Meeting
Transfer of Public Conveniences to the Community
Agenda Item - Planning Ctee 10th September - 21 Caepound
Eligibility for Office
Website Grant
Notification of Powys Teaching Health Board AGM
Agenda for meeting 16th September and Minutes
Invitation to Mayor to attend Bonfire Night
Report re Transfer of Stroke Services
Invite to the Opening of The Hub
BBC news link - Newtown Council offices
Inv 17417 - Ink & paper
Complaint - Eligibility for Office
Vacant Office in Council building
Community Nectar Scheme
Request for Financial Support
Newsletter - Issue 5
Electoral Review Programme
Copy letter to Cllr Like re Toilet Provision
Concerns regarding Town Council meetings
Resignation
Resignation
Comments regarding proposed development near The Meadows
Open Meeting to discuss allocated sites
Invitation to AGM
Planning Permission - 13/09786/LBC - Wheatsheaf Inn
Planning Permission - 13/09819/FUL - 21 Caepound
Copy e-mail requesting candidates and election re Council vacancies
Acknowledgement of receipt of complaints procedure
Link to Agenda for meeting 30th September
Film Quote - The Globe
Invitation to Liaison Meeting - 27th November – RWG to attend
Complaint re Service by PSM Outdoors
Concerns re New School
The Gliss
Code of Conduct Complaint
Bank charges
Flavours of Herefordshire Festival
Consultation on the 2014/15 Improvement Plan
ROSPA Playground Inspection Report
PAT Testing Service
Guidance re Filling Casual vacancies in the office of Councillors
Open Meeting to discuss allocated sites
Request for Trustee nominations – no-one interested/available
TTOW - Invoice for 1st stage of consultancy work
Closure of Toilets
Copy letter to Glasbury CC re closure of toilets
Consultation - The Public Services Workshop
Inv for Grasscutting - Sept 2013
Expenses re Malian Visit
Closure of Toilets etc
TTOW - Invoice for cost of event
ii. **Balances as at 02/09/13**

Current Account: £15265.73  
High Interest Account: £9,724.88  
Council Offices Account: £15661.18  
Project Account: £49929.41

**Schedule of Cheques Issued/to be Issued**

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**Council Offices Account - Cheques Issued**

**Council Offices Account - to be Issued**
iii. Traffic Incident at Belmont Road
NL advised that a Hay resident had visited the offices today to report on an incident that occurred at the top of Belmont Road on the previous Saturday where he was hit by the wing mirror of a vehicle while he was walking on the pavement. He advised that vehicles travel far too fast along this record and he asked whether the Town Council could take the matter up with the appropriate Department to see if measures could be put in place to slow vehicles down.

It was agreed that the Council would contact the Community Safety partnership and Powys Highways Dept highlighting the incident and requesting that measures could be put in place to try and reduce the speed that vehicles travel along this stretch of road.

iv. Chamber of Commerce – Use of Chamber
The Chamber of Commerce have requested use of the Chamber on Wednesday 6th November to talk to pupils from Leintwardine School who are on an Educational visit to Hay.
It was agreed that there would be no charge for this booking.

658. Report from County Councillor
GR advised that
(a) The graffiti under the bridge had been removed
(b) The meeting with Stagecoach had gone very well. There would be an amended timetable and the bus access points on Brecon road were to be looked at.
(c) Polling Station in Hay – there would need to be a new polling station
in Hay but this would be considered following a consultation that it is take place regarding polling stations throughout Powys.
(d) He had attended the garden awards and Cheryl davies had been awarded the best vegetable garden in Breconshire and also Powys.

659. Report from the Chairman
RWG advised that last month he had attended the TTOW event at Hay Castle together the Council reception for the Malians who gave the Town Council gifts of 2 spoons and a key ring.
Also RWG pointed out the picture on the Chamber wall which had been given to the Town Council by Sonia Hammond in memory of Roger.

660. Reports from representatives
a. Hay Tourism Group – It was agreed that in future DG represent the Council on this group.
b. Hay Together – there had been a successful launch of the office at Hay Castle. The next meeting is scheduled for mid November.
c. Community Support – nothing to report
d. Gwynne’s Almshouses – no meeting
e. Dial-a-ride – AGM held today, finances sound. A donation of £20,000 had been received from Dr A Rice towards a new minibus.
f. Hay Youth Club – not moving until the end of December. There are issues regarding furnishing the bungalow.
g. Hay School Governors – Preparing now for re-inspection.
h. Community Centre Committee – nothing to report.
i. Gwernyfed Sports Centre – nothing to report.
j. One Voice Wales – DG to attend future meetings
k. Health Focus Group – a Dementia café has been launched in Cusop Hall. Trish Richardson working to get Hay as a Dementia supportive community. It was agreed that any training in dealing with people with dementia would be beneficial.
l. Cheesemarket – Listed Building consent has been given. A £10,000 donation has been received. 5 companies have tendered for the restoration work, which is planned to be completed by April 2014.

661. Planning

(a) Urgent Mayor and Deputy Mayor Authorisations - none

(b) Planning Application for Comment

(i) 13/100024/LBC - Mortimer House , 19 Castle Street - rooflight - agreed No Objection
662. Motion to Exclude Members of the Public and Press

It was agreed to approve a motion under Section 1(2) Public Bodies (Admission to Meetings) Act 1960: “Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”

663. Date of Next Meeting

Monday 4th November 2013, at 7pm.

There being no further business, the meeting closed at 10:45pm.

Signed ___________________________  Date 4th November 2013

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