Minutes of the Special meeting of Hay Town Council held in the Council Chamber at 6.00 pm on 25th June 2015

Present:
Cllr F Howard (FH)  Cllr R Golesworthy (RG)  Cllr D Gittins (DG)
Cllr A Powell (AP)  Cllr S Like (SL)  Cllr H Davies (HD)
Cllr D Lewis (DL)  Cllr T Stedman (TS)  Cllr R Shackelford (RS)

Apologies:  Cllr B Jenkins (BJ)  County & Town Cllr G Ratcliffe (GR)

In Attendance:  Nigel Lewis

1093. Declarations of Interest
FH – HADSCA, Cheesemarket Trustee, Hay CP School
GR – Warren Close, PCC,
SL - none
RWG – HADSCA, Royal British Legion, Hay CP School, The Warren
AP – none
DG – Friends of Hay Castle
HD – none
DL - Chair of LDP Action Group
BJ - none
TS - none
RS - none

1094. Minutes of Finance sub Ctee meeting dated 23rd June 2015
FIN 198 – Correction of Minutes of Finance Meeting dated 1st April 2015
The minutes of the Finance sub Ctee dated 1st April 2015 had been agreed as a correct record subject to the following amendment:-

FIN196(a) should read Spinal Column Point 14 not 15.

Consequently it should be recorded that the recommendation FIN196(a) of minute 1033(a) of the Full Council meeting dated 13th April 2005 is also incorrect in that SCP 15 should be replaced by SCP 14.

Recommendations
FIN200 – 2014/15 Accounts
(i) it was agreed that the 2014/15 accounts be approved.
(ii) it was agreed that the following specific account balances as at 31st March 2015 be carried forward and ringfenced or transferred :-
<table>
<thead>
<tr>
<th>Account</th>
<th>Amount £</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bench fund</td>
<td>603.40</td>
<td></td>
</tr>
<tr>
<td>Recycling Fund</td>
<td>1024.06</td>
<td></td>
</tr>
<tr>
<td>Gliss Project</td>
<td>7627.70</td>
<td></td>
</tr>
<tr>
<td>Play Areas</td>
<td>2000.00</td>
<td>Previously agreed that £1000 be transferred to grant to Warren Club re purchase of fishing etc</td>
</tr>
<tr>
<td>Finger Sign Post Grant</td>
<td>20000.00</td>
<td></td>
</tr>
<tr>
<td>Land Maintenance</td>
<td>1000.00</td>
<td></td>
</tr>
<tr>
<td>Office Contingency</td>
<td>2000.00</td>
<td>Xfer from End of Lease costs to Office Maintenance</td>
</tr>
<tr>
<td>Office Maintenance</td>
<td>1300.00</td>
<td>to help fund roof repairs</td>
</tr>
<tr>
<td>Office Electricity</td>
<td>2408.24</td>
<td>Undercharged 2014/15</td>
</tr>
<tr>
<td>Election Reserves</td>
<td>370.00</td>
<td></td>
</tr>
<tr>
<td>Website Development</td>
<td>391.00</td>
<td></td>
</tr>
<tr>
<td>Town Plan</td>
<td>-677.46</td>
<td>Overspend to be met from SDF grant received 2015/16</td>
</tr>
<tr>
<td>Town Clock</td>
<td>-400.00</td>
<td>Overspend covered by Powys CC grant rec’d 2015/16</td>
</tr>
</tbody>
</table>

**FIN202. Administrative Support – Job Description and Person Specification**

It was agreed:
(a) that the job description, with cash handling added, and the person specification be approved.
(b) that the post be advertised on the Town Council website, Brecon & Radnor Express and Hereford Times. Also Wye Local if this does n’t unduly delay the process.

**FIN203. AoB – Office Equipment**

It was agreed that NL investigate the costs of purchasing a telephone answering machine, laminator and coin sorting/counting machine.

**1095. Motte & Bailey**

RG declared an interest re The Warren Club

Powys CC have asked for clarification regarding what part of the site the Town Council was interested in taking over. At this stage it was not clear exactly how much of the site the Town Council was interested in developing and it was suggested that this should be given further consideration after the current transfers had been completed and operating satisfactorily.

It was proposed by AP, seconded by SL and agreed that the Council should wait until the transfers that we are currently dealing with are completed before any further transfers are considered, but that we should express an interest in taking over the Motte and Bailey and immediately surrounding area, with the possibility of having further discussions on other parts of the site at a later date. However ask Powys CC to advise the Council if they receive a proposal from a 3rd Party regarding the site.
1096. Planning Application

(i) 15/12213/FUL – Land opposite Lamb House, Wyeford Road – Erection of 2 Holiday Homes

A number of Councillors expressed concern regarding this application. The main issues raised were:-

(a) Vehicle access
(b) Environmental Impact – Protected trees will be affected
(c) Slate being an inappropriate material for the walls, not in keeping with surrounding buildings.
(d) Parking for Lamb House – space currently used for parking for Lamb House vehicles.
(e) Concern regarding number of Holiday Homes in the town, this issue being identified in the recent Residents Survey undertaken for the Town Plan.

It was proposed by DL, seconded by RS and agreed (7 in favour, 1 against) that the Town Council objects to this application for reasons (a) to (d) above, but also that the concern regarding the number of holiday homes already in Hay, raised by residents in the recent Residents Survey, is also mentioned.

1097. Urgent Correspondence

Invitation from Chairman of Powys CC, County Cllr Paul Ashton, for two representatives to attend a reception at the Royal Welsh Show on either the evening of 21st or 22nd July.

None of the Councillors present were available on either of those evenings and so it was agreed that the Town Council would not be represented.

There being no further business, the meeting closed at 6.55pm.

Signed: [Signature]

Date 6th July 2015